

PHILL W HILL

PRODUCTION MANAGEMENT

CONTACT

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-  www.Phillwhill.com

EDUCATION

- BA in Theatrical Design and Production - 2005
Elon University
Burlington, NC

SPECIAL SKILLS & EXPERTISE

- ⌘ Theatrical management and production
- ⌘ Extensive playwriting experience
- ⌘ Electrics and lighting design and technology including moving lights, LED fixtures, ETC and GrandMA consoles
- ⌘ Software including MS Office, Pages, Google Suite, Final Cut Pro, Logic Pro X, Adobe
- ⌘ Additional skills include basic carpentry, rigging, live sound, single and double purchase fly system, experience with children, extensive knowledge of pop culture history, valid CT driver's license

REFERENCES

Sarah Hooper
Cocktail Magique
 (203) 858-2662
 snh23hooper@gmail.com

Joe Kimple
Sheen Center
 (212) 219-3132
 joekimple@sheencenter.org

Hugh Hallinan
Downtown Cabaret Theatre
 (203) 260-5810
 Hugh@mycabaret.org

EXPERIENCE

Sheen Center - New York City, NY

Production Coordinator

2023 - Present

- ❖ Overseeing on-site operations and production of all events and performances.
- ❖ Supervising and running production crew for all in-house events.
- ❖ Working closely with senior most Director of Production to facilitate and execute all production-based updates and changes to the facility.
- ❖ Organizing and maintaining all spaces and production equipment.

Downtown Cabaret Theatre - Bridgeport, CT

Producer/Artistic Director

2019 - 2023

- ❖ Providing artistic leadership and oversight for all DCT productions including 5 Main Stage musicals, 4 original TYA musicals, and 10-15 concerts, running in rep every season as well as 10-15 facility rentals or other events.
- ❖ Management of all production elements including scheduling, staffing, payroll, budget tracking, and material inventory of multiple shows running in rep.
- ❖ Orchestrating and coordinating all phases of production including auditions, casting, contracts, design meetings, rehearsals, tech, and performances.
- ❖ Acting as de facto Director of Production for all DCT productions and events.
- ❖ Working closely with Executive Director and creative team to produce a high quality theatrical experience on budget.
- ❖ Casting, staffing, and on-boarding all production personnel.
- ❖ Writing and conceptualizing Theatre for Young Audiences productions as well as original concert revue productions (Decades in Concert) for the Main Stage.

Production Manager

2014 - 2019

- ❖ Running administrative arm of each production including staffing, contracts, budget tracking/reconciliation, conflict management, scheduling, and payroll.
- ❖ Coordinating and running all production and design meetings and communicating all follow-up.
- ❖ Running crew calls for all load-ins, strikes, and production work calls.
- ❖ Advancing all concert and facility rentals including deposit payments, hospitality, rider review and negotiations, staffing, and technical oversight.
- ❖ Writing and producing original adaptations of popular fairy tales (3-5 per season).
- ❖ Lighting and media design and programming for all productions and concerts.

Production Stage Manager

2007 - 2014

- ❖ Organizing and running all rehearsals and performances.
- ❖ Organizing and running all production meetings and communicating production updates to all departments.
- ❖ Writing and distributing all production reports and coordinating changes.

Warehouse Theatre - Greenville, SC

Production Stage Manager

2005 - 2007

- ❖ Organizing and running all rehearsals and performances
- ❖ Communicating production updates to all departments
- ❖ Writing and distributing all production reports and coordinating changes
- ❖ Running and supervising all work calls with production crew and interns